



## Municipality fact sheet for Zubin Potok

### 1.1. Overview

<b>Population</b>
<ul style="list-style-type: none"> <li>Population density of 42 inhabitants/km<sup>2</sup> is below the Kosovar average (159)</li> </ul>
<b>Performance of the local business sector</b>
<ul style="list-style-type: none"> <li>No reliable information available</li> </ul>
<b>Municipal taxes and fees related to businesses</b>
<ul style="list-style-type: none"> <li>No information available</li> </ul>
<b>Supply of human resources</b>
<ul style="list-style-type: none"> <li>No reliable information available</li> </ul>
<b>Infrastructure, business support services and events</b>
<ul style="list-style-type: none"> <li>Availability of banks</li> <li>No business registration centre, no reliable information on lawyers, business consultancies and tax consultancies</li> <li>No chambers</li> <li>No business incubators, economic zones and technology parks</li> <li>No financial support for businesses</li> </ul>
<b>Municipal administration</b>
<ul style="list-style-type: none"> <li>Municipal budget: share of public services, civil protection and emergency in total budget (3.5 %) is considerably lower as compared to the Kosovar average (15.8 %)</li> <li>Information on municipal taxes and fees not available on the municipality website</li> </ul>

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## 1.2. Population

**Table 1 Area, population and population density**

	Zubin Potok	Kosovo	Share of Zubin Potok in Kosovo in %
Area in km <sup>2</sup>	355	11,187	3.2
Total population	14,900 <sup>1</sup>	1,819,785	0.8
Population density (inhabitants per km <sup>2</sup> )	42	159	-

<sup>1</sup> according to OSCE Municipal Profile of Zubin Potok 2014 (source: head of general administration)

Source: Kosovo Agency of Statistics, Census 2011

There is no information on the population by age groups, sex and ethnic background as well as the main source of livelihood.

## 1.3. Performance of the local business sector

There is no reliable information on the number of businesses and employees, business entries and exits, the development of SMEs as well as businesses by sector, size and legal form.

The database of the Tax Administration of Kosovo (ATK), which includes enterprises that are paying taxes, does not comprise a sufficient number of businesses from this municipality to allow non-biased statements.

According to the OSCE Municipal Profile of Zubin Potok (2014), the economy is mainly based on agriculture and small trade businesses.

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## **1.4. Local business environment**

### *1.4.1. Municipal taxes and fees related to businesses<sup>1</sup>*

There is no information available on the following municipal taxes and fees:

- Immovable property tax
- Business license fees
- Permit fees for construction and demolition of buildings and other structures
- Municipal administrative fees
- Other municipal fees

### *1.4.2. Supply of human resources*

#### **Employment and unemployment**

There is no information on the working-age population (15-64 years), economically active people (=labour force, 15-64 years) as well as aspects of employment and unemployment.

#### **Educational attainment of the population**

There is no information on the completed educational level of the population aged 15 and over.

#### **Secondary and tertiary education**

The Ministry of Education, Science and Technology (MEST) does not provide any data on secondary and tertiary education in Zubin Potok. However, according to the OSCE Municipal Profile of Zubin Potok (2014), there is one secondary school with 231 students.

There are no tertiary education institutions.

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<sup>1</sup> According to the Law on local government finance (No. 03/L-049), chapter II "Municipal Taxes and Fees", p.7-11

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**Adult education**

**Table 2 Existence of vocational training services for adults**

Fields / areas	Kind of vocational training for adults
ICT (information and communication technology)	n/a
Business and management	n/a
Engineering and technology	n/a
Construction (e.g. house-painter, bricklayer, plumber...)	n/a
Languages	n/a
Personality development and communication skills	n/a

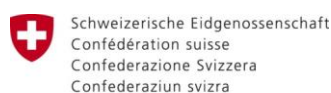
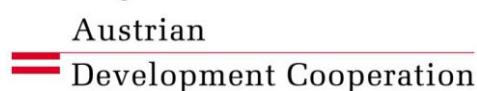
Note: Vocational training for adults comprises all public and private vocational learning and training for adults after leaving initial education and training (initial education and training = formal education system, usually before entering working life). It includes work- and career-oriented learning (obtaining new qualifications, up-skilling or re-skilling for employment) but also learning for personal development.

The list of vocational training services is not exhaustive, since not all approached training providers presented information on their training courses.

n/a...There is no information on training opportunities in this field

Source: Municipality; Ministry of Education, Science and Technology (MEST), 2014

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### 1.4.3. Infrastructure, business support services and events

#### Traffic infrastructure

Travel distance in km from the centre of the municipality to the next highway or upper-level road:  
1 km (Source: Municipality; Google Maps, 2014)

#### Existence of business support services

Table 3 Availability of business support services

Business support services	Availability in Zubin Potok		Availability in Kosovo		Share of Zubin Potok in Kosovo in %
	Absolute	Per 100 enterprises*	Absolute	Per 100 enterprises*	
Business registration centre <sup>1</sup>	0	-	30	-	-
Banks (including branches) <sup>2</sup>	2	n/a	243	0.5	-
Lawyers <sup>3</sup>	n/a	-	852	1.9	-
Business consultancies <sup>3</sup>	n/a	-	383	0.8	-
Tax consultancies <sup>3</sup>	n/a	-	636	1.4	-

Note: Lawyers, business consultancies and tax consultancies according to NACE Rev. 2

\* Zubin Potok: Number of businesses not available; Kosovo: 46,032 enterprises

n/a...(Reliable) information not available

Source: <sup>1</sup> Ministry of Trade and Industry (MTI), 2014; <sup>2</sup> Banks operating in Kosovo, 2014; <sup>3</sup> Tax Administration of Kosovo (ATK), 2014

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**Existence of chambers**

Table 4 Availability of chambers

	Name of chamber
Zubin Potok	There is no chamber in the municipality
District of Mitrovicë	<ul style="list-style-type: none"> <li>• Kosovo Chamber of Commerce (KCC)</li> <li>• Business Alliance of Kosovo (AKB, Aleanca Kosovare e Bizneseve)</li> </ul>

Source: Ministry of Public Administration, 2014

**Existence of business incubators, economic zones and technology parks**

There are no business incubators, economic zones or technology parks in Zubin Potok (Source: Ministry of Trade and Industry - MTI, 2014).

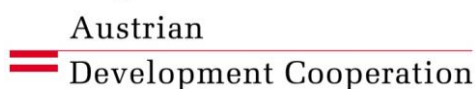
**Existence of financial support for businesses**

There is no financial support e.g. grants and micro finance on municipal level (2014).

**Existence of B2B events and trade fairs**

There is no information on any B2B events and fairs in Zubin Potok (Source: Kosovo Chamber of Commerce, KIESA - Kosovo Investment and Enterprise Support Agency, 2014).

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#### 1.4.4. Municipal administration

### Municipal budget

Table 5 Municipal budget

Budget	Budget of Zubin Potok in € (2014)			Total budget of all municipalities of Kosovo in € (2014)		
	Absolute	Per capita	Change of budget 2012-2014 in %	Absolute	Per capita	Change of budget 2012-2014 in %
Public services, civil protection, emergency	67,927	4.6	+1.5	61,349,364	33.7	+12.0
Total budget	1,950,546	130.9	-1.8	389,518,818	214.0	+5.9
Share of public services, civil protection, emergency in total budget	3.5	-	+0.1	15.8	-	+0.9

Note: Public services, civil protection, emergency include road infrastructure, public infrastructure, fire prevention and inspections, management of natural disasters and water management

Source: Ministry of Finance; Assembly of Republic of Kosovo, 2014

### Transparency on municipal taxes and fees

Access to written information on municipal taxes and fees e.g. on municipal websites and in municipalities itself (written documents)

Table 6 Transparency on municipal taxes and fees

Availability of written information (documents)	Yes	No
Available on the municipality website	-	X
Publicly available at the municipality building (e.g. brochure at the entrance)	n/a	n/a
Available only upon request	n/a	n/a
Not available at all	n/a	n/a

n/a...Information not available, as municipality has not been contacted / visited

Source: Municipality, 2014

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**Opening hours of local authorities**

Information not available

**Municipality website**

<https://kk.rks-gov.net/zubinpotok/>

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Ministry of Trade  
and Industry