



## 1. Municipality fact sheet for Pejë / Peč

### 1.1. Overview

Population
<ul style="list-style-type: none"> <li>Age of the population: share of people aged 40+ is higher than for Kosovo in total</li> <li>Ethnic distribution: 3.9 % are Bosniaks, 2.8 % are Egyptian</li> <li>Main source of livelihood: work and remittances from abroad play a major role, while support by other persons play a minor role as compared to the Kosovar average</li> </ul>
Performance of the local business sector
<ul style="list-style-type: none"> <li>Number of businesses per 1,000 economically active inhabitants (90) is among the highest in Kosovo (average: 76)</li> <li>The development of businesses is not as dynamic as in Kosovo, however, the development of employment is considerably above the Kosovar average</li> <li>The business entry rate (9.9 %) is below average (Kosovo: 13.6 %), as it has also been in the past years</li> <li>The business exit rate (7.3 %) is above the Kosovar value (6.5 %) a development only seen in 2013 – in 2011 and 2012, the values were still in line with each other</li> <li>Sectoral structure of the local economy: trade, manufacturing, hotels and restaurants as well as personal services are the most important sectors; business services and construction are underrepresented</li> <li>Legal form of businesses: 92.4 % are individual businesses (Kosovo: 85.2 %)</li> </ul>
Municipal taxes and fees related to businesses
<ul style="list-style-type: none"> <li>Immovable property tax</li> <li>Annual professional business license fees</li> <li>Permit fees for construction and demolition of buildings and other structures</li> <li>Inspection and supervisory fees</li> <li>Fees for the change of land use</li> </ul>
Supply of human resources
<ul style="list-style-type: none"> <li>The participation rate (45.6 %) and the employment rate (25.8 %) are slightly above the Kosovar average (participation rate: 44.7 %, employment rate: 24.7 %)</li> <li>The unemployment rate (43.5 %) is slightly below the Kosovar average (44.8 %)</li> <li>Educational attainment of the population: share of people with upper secondary, post-secondary and tertiary education is higher than for Kosovo in total</li> <li>Tertiary education: 1 public university, 1 private college</li> <li>Adult education in ICT, business and management, engineering and technology, construction</li> </ul>
Infrastructure, business support services and events
<ul style="list-style-type: none"> <li>Availability of business registration centre, banks, lawyers, business consultancies and tax consultancies</li> <li>Existence of chambers</li> <li>No business incubators, economic zones and technology parks</li> <li>Existence of financial support for businesses</li> <li>Existence of B2B events</li> </ul>
Municipal administration
<ul style="list-style-type: none"> <li>Municipal budget: share of public services, civil protection and emergency in total budget (21.7 %) is above the Kosovar average (15.8 %)</li> <li>Information on municipal taxes and fees available on the municipality website</li> </ul>

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## 1.2. Population

### Area and population

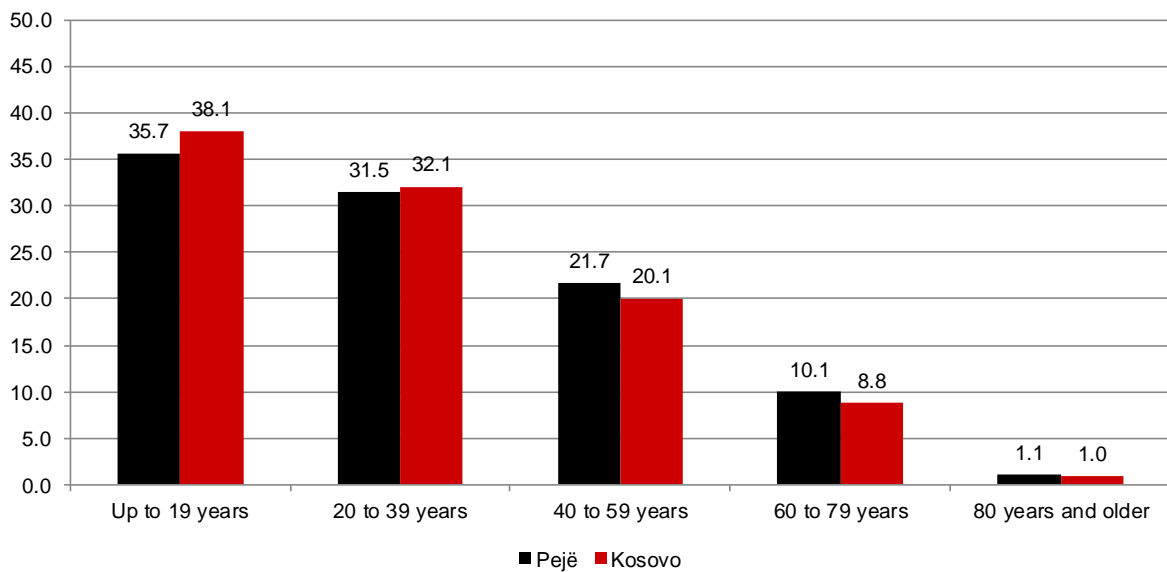
Table 1 Area, population and population density

	Pejë	Kosovo	Share of Pejë in Kosovo in %
Area in km <sup>2</sup>	603	11,187	5.4
Total population	96,450	1,819,785	5.3
Population density (inhabitants per km <sup>2</sup> )	160	159	-

Source: Kosovo Agency of Statistics, Census 2011


### Age of the population

Figure 1 Population by age groups, in %



Source: Kosovo Agency of Statistics, Census 2011

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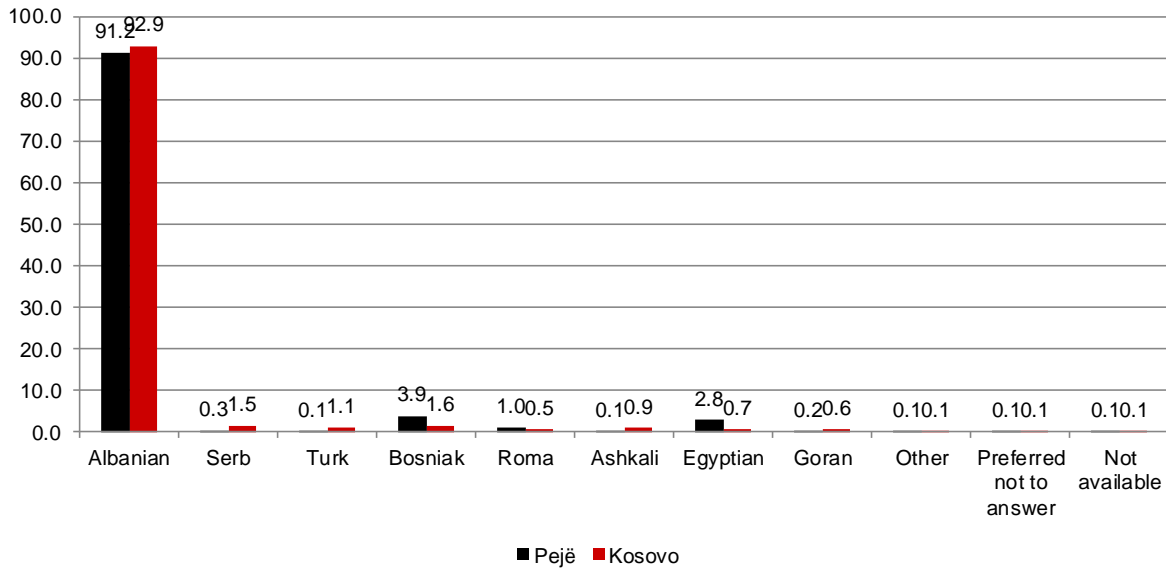


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## Ethnic distribution

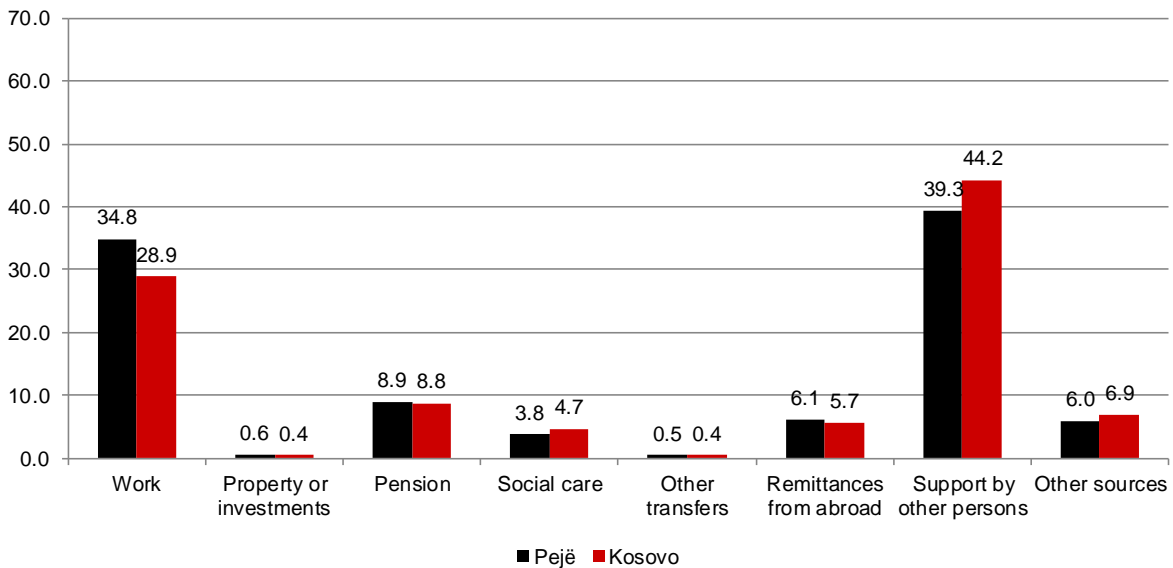
Figure 2 Population by ethnic background, in %



Source: Kosovo Agency of Statistics, Census 2011

## Sources of livelihood

Figure 3 Population<sup>1</sup> by first main source of livelihood<sup>2</sup>, in %

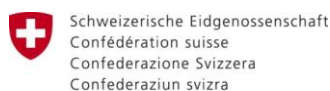
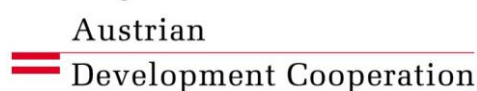


<sup>1</sup> Population 15 years and older

<sup>2</sup> The first main source of income from which all of a person's expenditure was financed during the last 12 months

Source: Kosovo Agency of Statistics, Census 2011

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### 1.3. Performance of the local business sector

The number of enterprises and employees are based on data from the Tax Administration of Kosovo (ATK). The database of ATK only includes enterprises that are paying taxes.

#### Business demography: businesses, employees, business entries and business exits

Table 2 Number of businesses and employees, business entries and business exits, 2013

	Pejë	Kosovo
Number of businesses <sup>1</sup>	2,861	46,032
Number of employees <sup>2</sup>	11,857	189,623
Number of businesses per 1,000 economically active inhabitants <sup>3</sup>	90	76
Number of business entries <sup>4</sup>	284	6,253
Business entry rate <sup>5</sup>	9.9	13.6
Number of business exits <sup>6</sup>	209	2,987
Business exit rate <sup>7</sup>	7.3	6.5

<sup>1</sup> Businesses registered with ATK; the sectors Public administration, defence and social security; Activities of households as employers; Activities of extraterritorial organisations; Private persons and businesses with missing sector information have been excluded.

<sup>2</sup> Annual average number of employees

<sup>3</sup> Economically active inhabitants (=labour force): Working-age people (15-64 years) who are employed or registered as unemployed (job seekers); data from 2011

<sup>4</sup> Business entries: New entries into the register of ATK


<sup>5</sup> Business entry rate: Newly registered businesses as a percentage of total businesses registered with ATK


<sup>6</sup> Business exits: Exits from the register of ATK

<sup>7</sup> Business exit rate: Business exits as a percentage of total businesses registered with ATK

Source: Tax Administration of Kosovo (ATK), 2014; Kosovo Agency of Statistics, Census 2011

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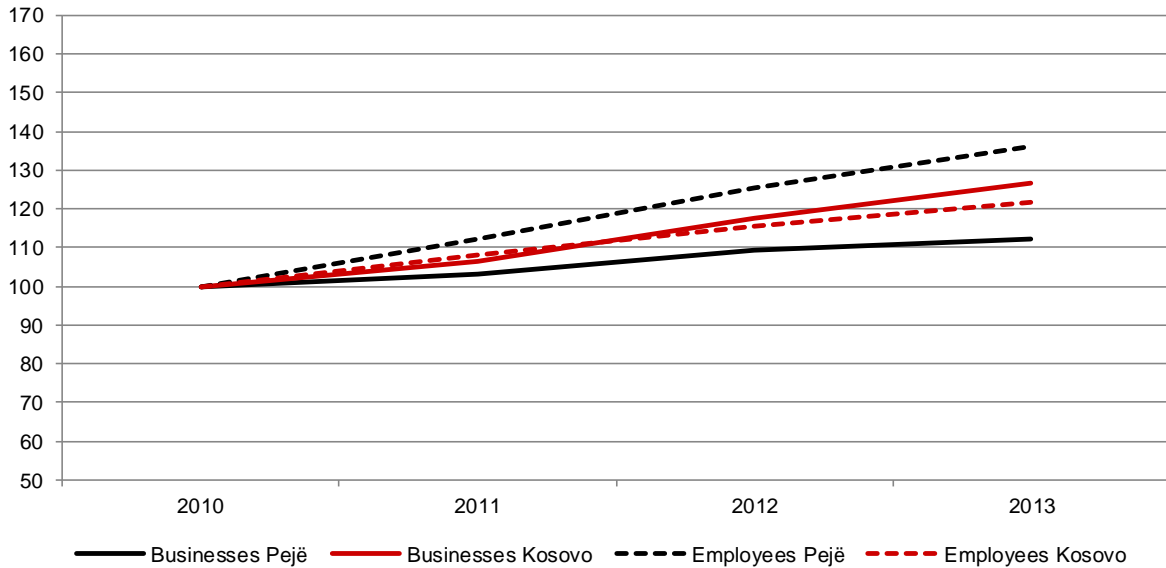
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## Development of businesses and employees

Figure 4 Development of the number of businesses and employees, 2010-2013

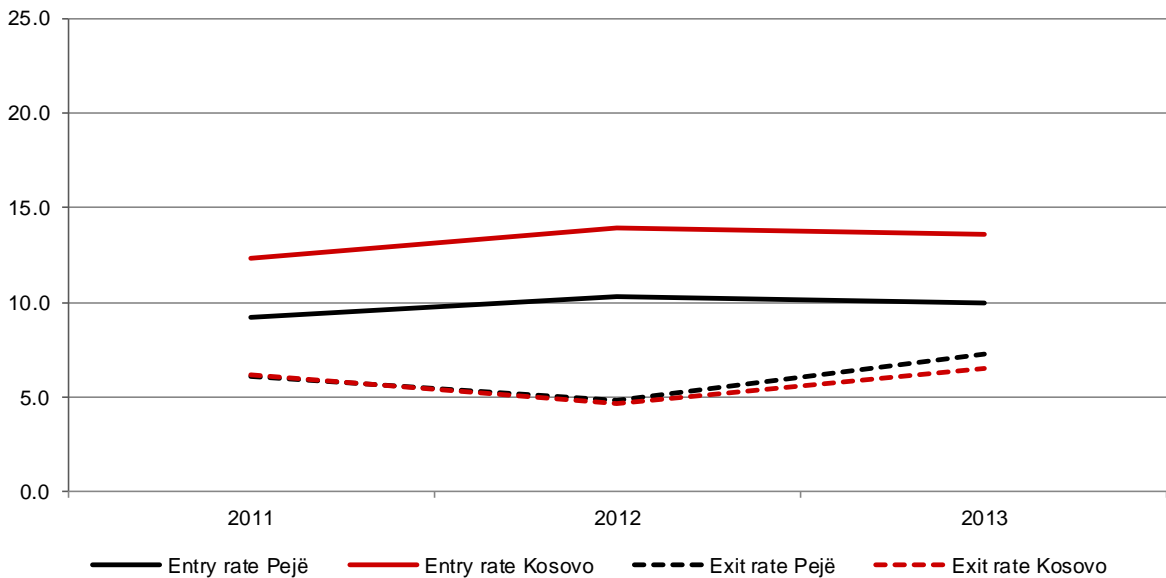
Index (2010=100)



Source: Tax Administration of Kosovo (ATK), 2014

## Development of business entry and business exit rates

Figure 5 Development of business entry rates<sup>1</sup> and business exit rates<sup>2</sup>, 2011-2013, in %



<sup>1</sup> Business entry rate: Newly registered businesses as a percentage of total businesses registered with ATK

<sup>2</sup> Business exit rate: Business exits as a percentage of total businesses registered with ATK

Source: Tax Administration of Kosovo (ATK), 2014

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## Sectoral structure of the local economy

**Table 3** Businesses and employees in businesses by sector of economic activity, 2013, in %

Sector of economic activity <sup>1</sup>	Pejë		Kosovo	
	% of enterprises	% of employees	% of enterprises	% of employees
Manufacturing <sup>2</sup>	12.8	19.8	11.1	18.9
Energy and water supply <sup>3</sup>	0.5	2.3	0.3	1.7
Construction	4.6	4.3	7.3	11.0
Wholesale and retail trade	45.1	48.2	43.6	33.0
Transport	3.6	2.8	5.8	5.6
Hotels and restaurants	9.0	6.1	7.7	5.5
Business services <sup>4</sup>	7.5	4.2	10.4	13.4
Education	1.3	2.2	1.2	2.1
Human health	3.8	1.9	2.9	2.1
Personal services <sup>5</sup>	11.8	8.2	9.7	6.7
Total <sup>6</sup>	2,797	11,707	45,156	187,480

<sup>1</sup> According to NACE Rev. 2

<sup>2</sup> Manufacturing: includes mining and quarrying

<sup>3</sup> Energy and water supply: electricity, gas, steam and air conditioning supply; water supply; sewerage, waste management and remediation activities


<sup>4</sup> Business services: information and communication; financial and insurance activities; real estate activities; professional, scientific and technical activities; administrative and support service activities


<sup>5</sup> Personal services: arts, entertainment and recreation; other service activities

<sup>6</sup> Data refer to the non-agricultural business sector; the sectors agriculture, public administration, defence and social security; activities of households as employers; activities of extraterritorial organisations; private persons and businesses with missing sector information have been excluded.

Source: Tax Administration of Kosovo (ATK), 2014

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## Size of businesses

**Table 4** Businesses and employees in businesses by enterprise size, 2013, in %

Enterprise size	Pejë		Kosovo	
	% of businesses	% of employees	% of businesses	% of employees
OPE <sup>1</sup>	57.2	13.8	56.3	13.7
2 to 4 employees	30.6	19.2	30.5	19.3
5 to 9 employees	7.9	12.1	8.2	12.5
10 to 49 employees	3.5	15.9	4.2	18.7
50 and more employees	0.8	39.1	0.8	35.7
Total	2,861	11,857	46,032	189,623

<sup>1</sup> OPE: One-Person-Enterprise: Businesses with less than 2 persons employed

Source: Tax Administration of Kosovo (ATK), 2014

## Legal form of businesses


**Table 5** Legal forms of businesses, 2013, in %

Legal form	Pejë	Kosovo
Individual business (B.I.)	92.4	85.2
Limited liability company (SH.P.K).	5.7	11.4
General partnership (O.P.)	1.2	1.2
Non-governmental Organisation (OJK)	0.3	1.1
Foreign company	c	0.5
Joint Stock Company (SH.A.)	0.2	0.3
Other	0.2	0.3
Total	2,861	46,032

c...Existing data, but confidential treatment for data protection reasons (absolute number of cases is less than 5)

Source: Tax Administration of Kosovo (ATK), 2014

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## 1.4. Local business environment

### 1.4.1. Municipal taxes and fees related to businesses<sup>1</sup>

#### Immovable property tax

Table 6 Immovable property tax<sup>1</sup>

	Existence (X for yes)	Details
Annual property tax	X	See table 7
Property transfer tax <sup>2</sup>	-	-

<sup>1</sup> According to the Law on local government finance (No. 03/L-049), Art. 9 “Immovable Property Tax”, p.7

<sup>2</sup> Municipal tax on real estate transaction

Source: Municipality of Pejë, 2012

Table 7 Property tax<sup>1</sup>: Property values by categories and value zones, in €/m<sup>2</sup>, and tax rates, in %

Property categories	Zone I	Zone II	Zone III	Zone IV	Tax rates in %
Business	1,200	1,100	800	500	0.17
Residential (apartment)	450	400	350	250	0.15
Residential (housing)	500	450	400	300	0.15
Garage, parking, and similar	300	200	150	100	0.15
Factory, warehouses, and similar	450	400	400	300	0.17
Agriculture, stables	300	200	150	100	0.15
Abandoned and without residents	300	200	150	100	0.15
Unfinished construction	180	160	140	100	0.15
Swimming pool, sport-related	150	150	150	150	0.17
Outdoor sports fields	35	35	35	35	n/a
Indoor sports fields	150	150	150	150	n/a

<sup>1</sup> According to the Law on local government finance (No. 03/L-049), Art. 9 “Immovable Property Tax”, p.7

n/a...Information not available

Source: Municipality of Pejë, 2012

<sup>1</sup> According to the Law on local government finance (No. 03/L-049), chapter II “Municipal Taxes and Fees”, p.7-11

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## Business license fees

Table 8 Business license fees<sup>1</sup>

	Existence (X for yes)	Details
Annual business license fee <sup>2</sup>	-	-
Annual professional business license fee <sup>3</sup>	X	Cab driver - € 50 Auto transporter - €50 Passenger transportation company - € 100  For the first time, licenses are issued for three years, meaning that the annual fee has to be paid three times. Afterwards, licenses can be renewed annually: Cab drivers - € 30 Passenger transportation company - € 50

<sup>1</sup> According to the Law on local government finance (No. 03/L-049), Art. 10 and Art. 11, p.7-9

<sup>2</sup> Business activity: retail sales, food processing, handicraft, hotel and restaurant services, banking activities and financial services, insurance, and other business activities

<sup>3</sup> Business activity: professional services, accountants, lawyers, doctors, dentists and other professions

Source: Municipality of Pejë, 2014

## Permit fees for construction and demolition of buildings and other structures

Table 9 Permit fees for construction and demolition of buildings and other structures<sup>1</sup>

	Existence (X for yes)	Details
Construction permit fee <sup>2</sup>	X	Cost of construction permit/m <sup>2</sup> : € 2.46 Infrastructure density tax per capita: € 100.69

<sup>1</sup> According to the Law on local government finance (No. 03/L-049), Art. 14, p.10

<sup>2</sup> Same formula for all municipalities: (Administrative costs of issuing permits / Number of permits issued in previous year) x Surface (square meters) of construction

Source: Municipality of Pejë, 2014

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## Municipal administrative fees

Table 10 Municipal administrative fees<sup>1</sup>


Inspection and supervisory fees, such as...	Existence (X for yes)	Details
...construction and demolition of buildings and other structures	-	-
...sanitary and hygienic inspection <sup>2</sup>	X	<p>Sanitary approval for proposed locations of construction(s) for various business activities:</p> <p>Production and sale of food items - € 50</p> <p>Business-related buildings: Food industries, supermarkets, warehouses, restaurants, motels, and hotels - € 100</p> <p>Markets - € 100</p> <p>Other buildings: educational, health, sports, culture, buildings for provision of drinkable water, buildings for the storage of waste (crematoriums) - € 100</p> <p>Sanitary approval regarding the harmonisation of the main project with the sanitary-technical and health conditions of constructing and using constructed buildings:</p> <p>Production and sale of food items - € 50</p> <p>Business-related buildings: Food industries, supermarkets, warehouses, restaurants, motels, and hotels - € 100</p> <p>Markets - € 100</p> <p>Other buildings: educational, health, sports, culture, buildings for provision of drinkable water, buildings for the storage of waste</p> <p>Crematoriums - € 80</p> <p>Time limit of inspection: within 30 days</p>
...agriculture inspection	X	€ 70

<sup>1</sup> According to the Law on local government finance (No. 03/L-049), Art. 13, p.10

<sup>2</sup> Inspection of sanitary conditions, safety of the premise etc.

Source: Municipality of Pejë, 2014

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## Other municipal fees

Table 11 Other municipal fees<sup>1</sup>

	Existence (X for yes)	Details
Change of land use	X	Class I-VI: € 1/m <sup>2</sup> Class VII-VIII: € 0.50/m <sup>2</sup>

<sup>1</sup> According to the Law on local government finance (No. 03/L-049), Art. 15, p.10

Source: Municipality of Pejë, 2014

### 1.4.2. Supply of human resources

#### Employment and unemployment

Table 12 Employment and unemployment

	Pejë	Kosovo
Working-age population (15-64 years)	63,963	1,135,463
Total labour force <sup>1</sup>	29,161	508,100
Participation rate in % <sup>2</sup>	45.6	44.7
Number of employed persons <sup>3</sup>	16,490	280,454
Employment rate in % <sup>4</sup>	25.8	24.7
Number of unemployed persons <sup>5</sup>	12,671	227,646
Unemployment rate in % <sup>6</sup>	43.5	44.8

<sup>1</sup> Labour force: The number of working-age people (15-64 years) who are economically active. The economically active consist of the employed and the registered unemployed (job seekers).

<sup>2</sup> Participation rate: Proportion of the working-age population (15-64 years) that is economically active

<sup>3</sup> Employed person: Person who works in a job where an explicit or implicit contract of employment exists and gives the person a basic remuneration or person that performs seasonal, agricultural or other temporary work from which this person derives a source of livelihood, in cash or in kind, regardless of being socially insured.


<sup>4</sup> Employment rate: Proportion of the working-age population (15-64 years) that is employed

<sup>5</sup> Unemployed person: Someone not currently working (neither in paid employment nor in self-employment), but currently available for work and actively looking for any kind of paid work.

<sup>6</sup> Unemployment rate: Proportion of the labour force that is unemployed

Source: Kosovo Agency of Statistics, Census 2011

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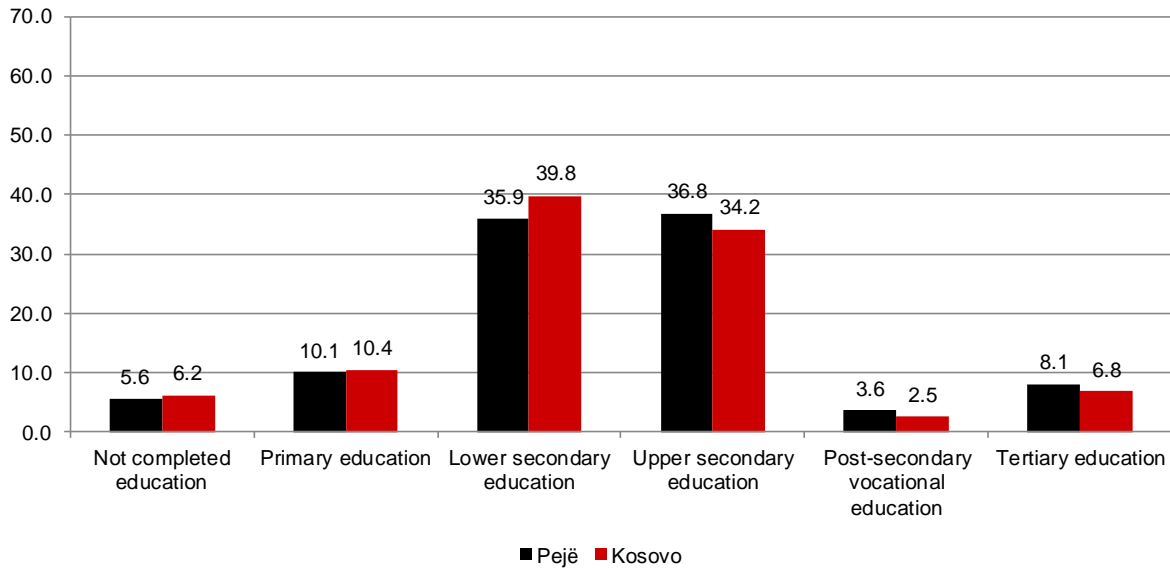


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## Educational attainment of the population

Figure 6 Population<sup>1</sup> by completed educational level<sup>2</sup>, in %



<sup>1</sup> Population 15 years and older

<sup>2</sup> Primary education: 5 years, age 6-11; lower secondary education: 4 years, age 12-15; upper secondary education, gymnasium, vocational school: 3-4 years, age 15-19; post-secondary vocational education: high level of post-secondary education, professional studies from 6 months up to 2 years, age 19-24; tertiary education: bachelor, master, PhD-studies, age 19-26

Source: Kosovo Agency of Statistics, Census 2011

## Secondary education

Table 13 Secondary schools: number and students

	Pejë	Kosovo	Share of Pejë in Kosovo in %
Number of secondary schools	5	95	5.3
Number of students in secondary schools	6,002	99,578	6.0

Source: Number of secondary schools: Ministry of Education, Science and Technology (MEST), 2014; Number of students in secondary schools: Kosovo Agency of Statistics, Education Statistics 2014

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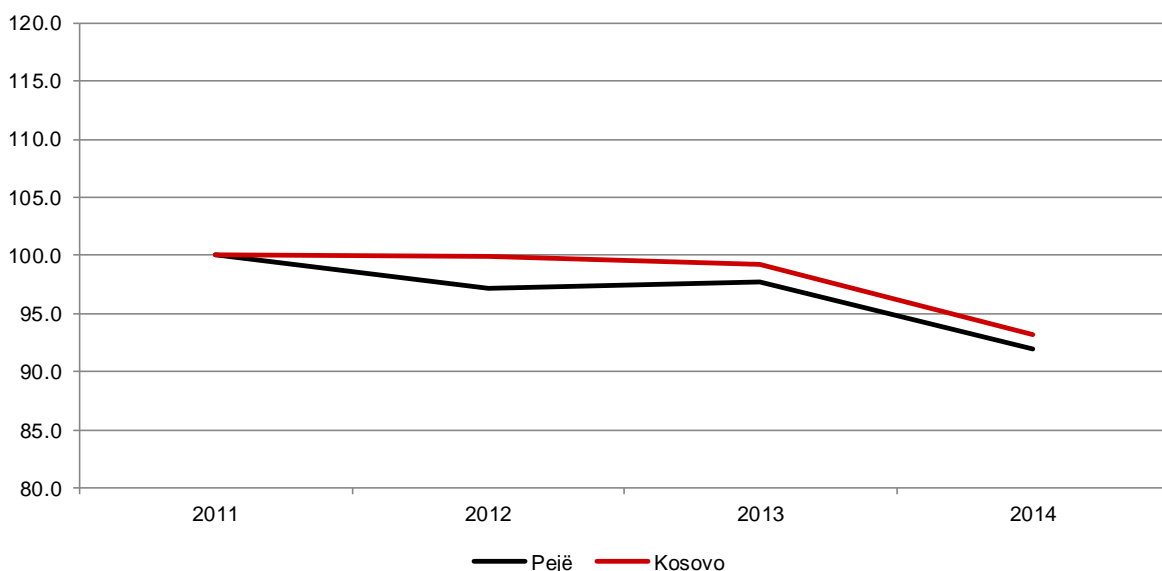
**Table 14** Types and areas of education of secondary schools

Type of secondary school	Number of schools	Existence (X for Yes)	Area of education
Gymnasium	1	X	-
Vocational school	4	-	Chemistry, non-metals and graphics
		X	Culture, art and public information
		X	Economy and law
		X	Electrical engineering
		X	Forestry and wood processing
		X	Geodesy and construction
		X	Health and social protection
		X	Machinery and metal processing
		X	Textile and leather
		X	Trade, hospitality and tourism
		-	Mining, metallurgy and geology
		-	Natural sciences - mathematics
		X	Traffic

Source: Ministry of Education, Science and Technology (MEST), 2014; own research by KOSME, 2014

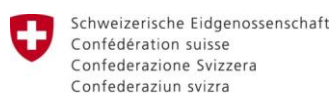
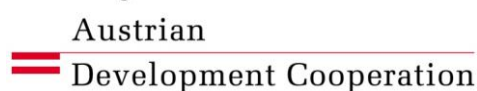
**Figure 7** Development of the number of students in secondary schools, 2011-2014

Index (2011=100)



Source: Kosovo Agency of Statistics, Education Statistics 2011-2014

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## Tertiary education


Table 15 Types, numbers and areas of tertiary education institutions

Type of tertiary education institution	Number of tertiary education institutions (number of faculties)	Name of faculties / departments
Public university	1 (5)	<ul style="list-style-type: none"> <li>• Faculty of Business</li> <li>• Faculty of Law</li> <li>• Faculty of Arts</li> <li>• Faculty of Agro business</li> <li>• Faculty of Management in Tourism, Hospitality and the Environment</li> </ul>
Private college <sup>1</sup>	1 (4)	<ul style="list-style-type: none"> <li>• Faculty of Computer Science and IT</li> <li>• Faculty of Law</li> <li>• Faculty of Economics and Business</li> <li>• Faculty of Management</li> </ul>

<sup>1</sup> No private universities exist in Kosovo. Private colleges are accredited colleges. In contrast to public universities they do not offer PhD studies.

Source: Kosovo Accreditation Agency; websites of tertiary education institutions, 2014

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**Adult education**

**Table 16 Existence of vocational training services for adults**

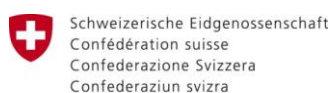
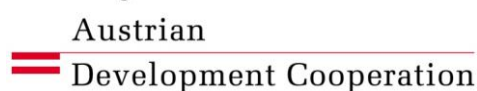
Fields / areas	Kind of vocational training for adults
ICT (information and communication technology)	IT for the blind
Business and management	Office work Business Administration/Entrepreneurship
Engineering and technology	Metal Processing Agricultural Product Processing
Construction (e.g. house-painter, bricklayer, plumber...)	Construction Self-employment Electronic Installation Hydro-installation Carpenter
Languages	-
Personality development and communication skills	-

Note: Vocational training for adults comprises all public and private vocational learning and training for adults after leaving initial education and training (initial education and training = formal education system, usually before entering working life). It includes work- and career-oriented learning (obtaining new qualifications, up-skilling or re-skilling for employment) but also learning for personal development.

The list of vocational training services is not exhaustive, since not all approached training providers presented information on their training courses.

Source: Luxembourg Agency for Development Cooperation, 2014

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### 1.4.3. Infrastructure, business support services and events

#### Traffic infrastructure

Travel distance in km from the centre of the municipality to the next highway or upper-level road:  
1 km (Source: Municipality; Google Maps, 2014)

#### Existence of business support services

Table 17 Availability of business support services

Business support services	Availability in Pejë		Availability in Kosovo		Share of Pejë in Kosovo in %
	Absolute	Per 100 enterprises*	Absolute	Per 100 enterprises*	
Business registration centre <sup>1</sup>	1	-	30	-	-
Banks (including branches) <sup>2</sup>	15	0.5	243	0.5	6.2
Lawyers <sup>3</sup>	73	2.6	852	1.9	8.6
Business consultancies <sup>3</sup>	13	0.5	383	0.8	3.4
Tax consultancies <sup>3</sup>	29	1.0	636	1.4	4.6

Note: Lawyers, business consultancies and tax consultancies according to NACE Rev. 2

\* Pejë: 2,861 enterprises; Kosovo: 46,032 enterprises

Source: <sup>1</sup> Ministry of Trade and Industry (MTI), 2014; <sup>2</sup> Banks operating in Kosovo, 2014; <sup>3</sup> Tax Administration of Kosovo (ATK), 2014

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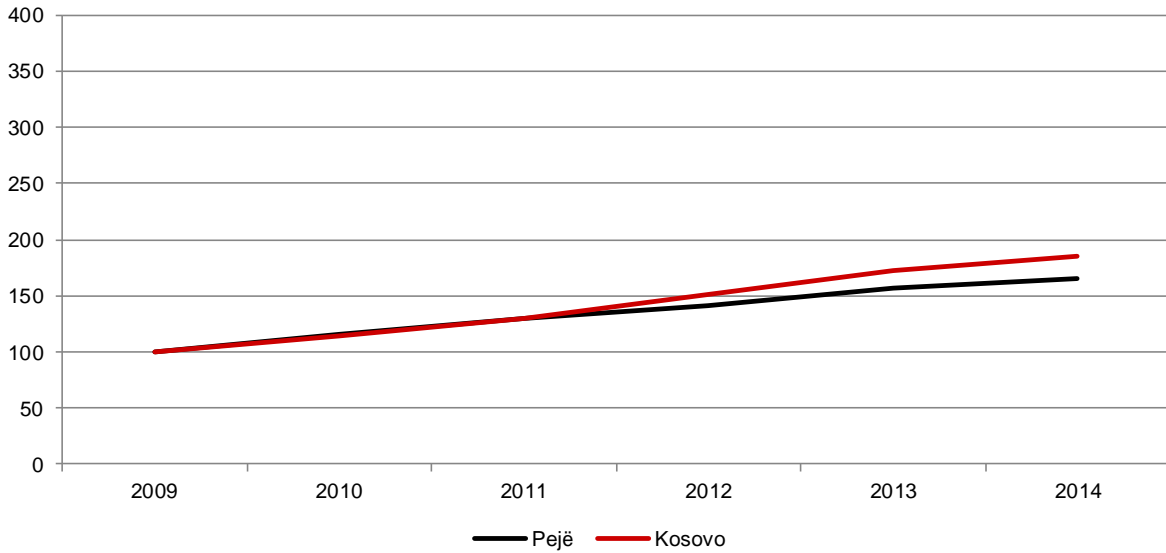




**Development of the number of lawyers, business consultancies and tax consultancies**

**Figure 8 Development of the number of lawyers, 2009-2014**

Index (2009=100)

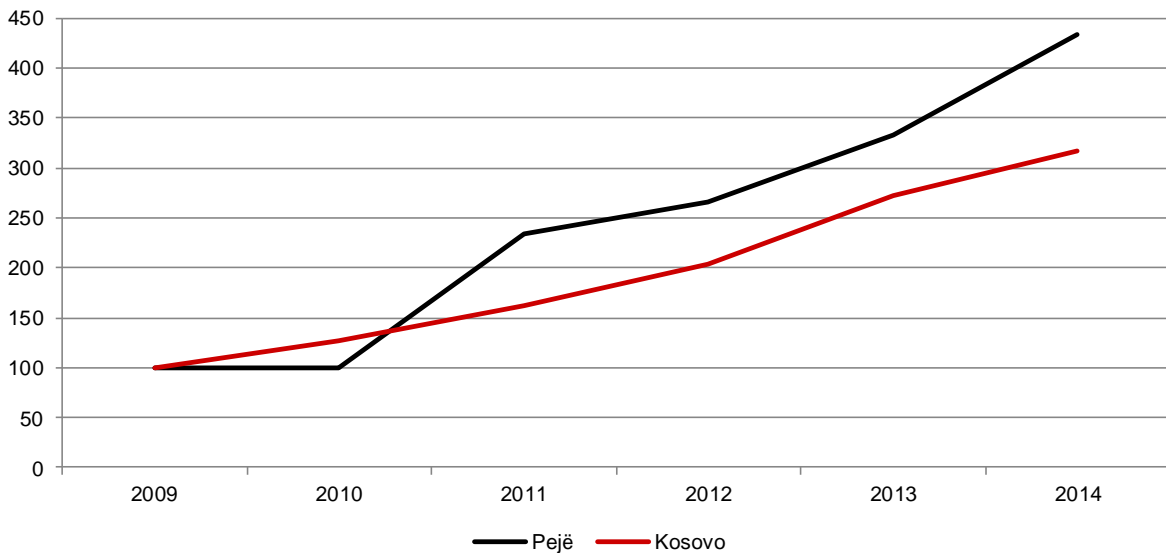


Note: Lawyers according to NACE Rev. 2

Source: Tax Administration of Kosovo (ATK), 2009 – 2014

**Figure 9 Development of the number of business consultancies, 2009-2014**

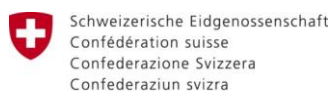
Index (2009=100)



Note: Business consultancies according to NACE Rev. 2

Source: Tax Administration of Kosovo (ATK), 2009 – 2014

with funding from



Swiss Agency for Development and Cooperation SDC

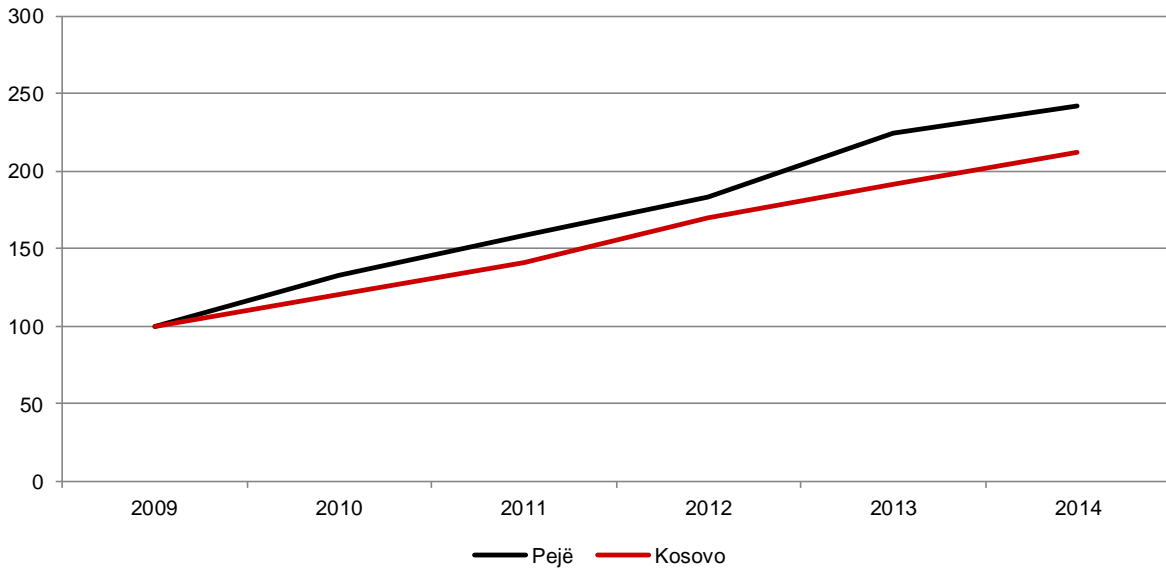
co-financed by





**Figure 10 Development of the number of tax consultancies, 2009-2014**

Index (2009=100)



Note: Tax consultancies according to NACE Rev. 2

Source: Tax Administration of Kosovo (ATK), 2009 – 2014

### Existence of chambers

**Table 18 Availability of chambers**

	Name of chamber
Chambers	<ul style="list-style-type: none"> <li>• Kosovo Chamber of Commerce (KCC)</li> <li>• Business Alliance of Kosovo (AKB, Aleanca Kosovare e Bizneseve)</li> <li>• The Liberia Chamber of Commerce in Kosova (LCCK)</li> </ul>

Source: Ministry of Public Administration, 2014

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### Existence of business incubators, economic zones and technology parks

There are no business incubators, economic zones or technology parks in Pejë (Source: Ministry of Trade and Industry - MTI, 2014).

### Existence of financial support for businesses

Existence and number of e.g. grants and micro finance on municipal level

**Table 19 Availability and range of financial support**

Grants / microfinance	Details
Rural Credit Kosovo	Loans for villages, small businesses, agricultural and individual purposes
KEP	Loans for solidarity groups, villages, agricultural and individual purposes
Finca	Loans for villages (in groups), individuals, improvement/renovation of household conditions, and rural loans

Source: Websites of micro finance institutions, 2014

### Existence of B2B events and trade fairs

**Table 20 Occurrence of B2B events, fairs etc.**

Name of organisation / event	Year	Details
KIESA (Kosovo Investment and Enterprise Support Agency)	2014	KIESA organised an event to enhance the Public-Private Dialogue with members of the Tax Administration and Customs

The list of events is not exhaustive, since not all approached organisations presented information on their B2B events or fairs.

Source: Websites of organisers, business associations, municipality, 2014

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#### 1.4.4. Municipal administration

### Municipal budget

Table 21 Municipal budget

Budget	Budget of Pejë in € (2014)			Total budget of all municipalities of Kosovo in € (2014)		
	Absolute	Per capita	Change of budget 2012-2014 in %	Absolute	Per capita	Change of budget 2012-2014 in %
Public services, civil protection, emergency	4,158,854	43.1	+2.7	61,349,364	33.7	+12.0
Total budget	19,208,665	199.2	+5.2	389,518,818	214.0	+5.9
Share of public services, civil protection, emergency in total budget	21.7	-	-0.5	15.8	-	+0.9

Note: Public services, civil protection, emergency include road infrastructure, public infrastructure, fire prevention and inspections, management of natural disasters and water management

Source: Ministry of Finance; Assembly of Republic of Kosovo, 2014

### Transparency on municipal taxes and fees

Access to written information on municipal taxes and fees e.g. on municipal websites and in municipalities itself (written documents)

Table 22 Transparency on municipal taxes and fees

Availability of written information (documents)	Yes	No
Available on the municipality website	X	-
Publicly available at the municipality building (e.g. brochure at the entrance)	-	X
Available only upon request	-	X
Not available at all	-	X

Source: Municipality, 2014

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**KOSME**  
Kosovo SME Promotion Programme

Provision of Capacity Development to Ministry of Trade and Industry  
Financed by Austrian Development Cooperation and Swiss Development Cooperation  
Co-financed by Ministry of Trade and Industry, Republic of Kosovo  
Implemented by ECIKS/KMU Forschung Austria

### **Opening hours of local authorities**


08:00-16:00

Source: Municipality, 2014

### **Municipality website**

<https://kk.rks-gov.net/peje/>

*with funding from*

 **Austrian**  
**Development Cooperation**



Schweizerische Eidgenossenschaft  
Confédération suisse  
Confederazione Svizzera  
Confederaziun svizra

**Swiss Agency for Development  
and Cooperation SDC**

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Ministry of Trade  
and Industry